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Real Property Branch Task and Solutions Professional Services – A Practical Approach

RPB

Real Property Institute of Canada
National Workshop
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Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

Canada 

Why use TSPS

Professional Services – Tools Available

- Optional Project Service Delivery (OPSD)
- ProServices (replaces PS Online)
- Professional Audit Support Services Supply Arrangement (PASS-SA)
- SELECT
- Solutions-Based Informatics Professional Services (SBIPS)
- Task and Solutions Professional Services (TSPS)
- Task Based Informatics Professional Services (TBIPS)
- Temporary Help Services (THS) for the National Capital



Who can use TSPS

Any Federal Government Department can use TSPS

- Some departments can access TSPS themselves, others must contact PWGSC
- Generally custodial departments can access to the Centralized Professional Services Database (CPSS) which contains the TSPS method of supply.



How to use TSPS - Methods

There are three methods;

- Task Based Standing Offers (SO);
- Task Based Supply Arrangements (SA); and
- Solution Based Supply Arrangements (SA).



Standing Offer (SO) Tasked Based

Criteria

- Less than \$250,000.00
- General or Simple

Managed By

- Material Management (Internal Requisition)

Note

- Right of First Refusal
- Prices are fixed



Supply Arrangement (SA)

Criteria

- **No dollar limit for Solutions based SA**
- **Task Based SA is for requirements which exceed the NAFTA threshold for services**
- **Specific**
- **Tier 1: Up to \$2M**
- **Tier 2: > \$2M**

Managed By

- **Acquisitions Branch (External Requisition / 9200)**

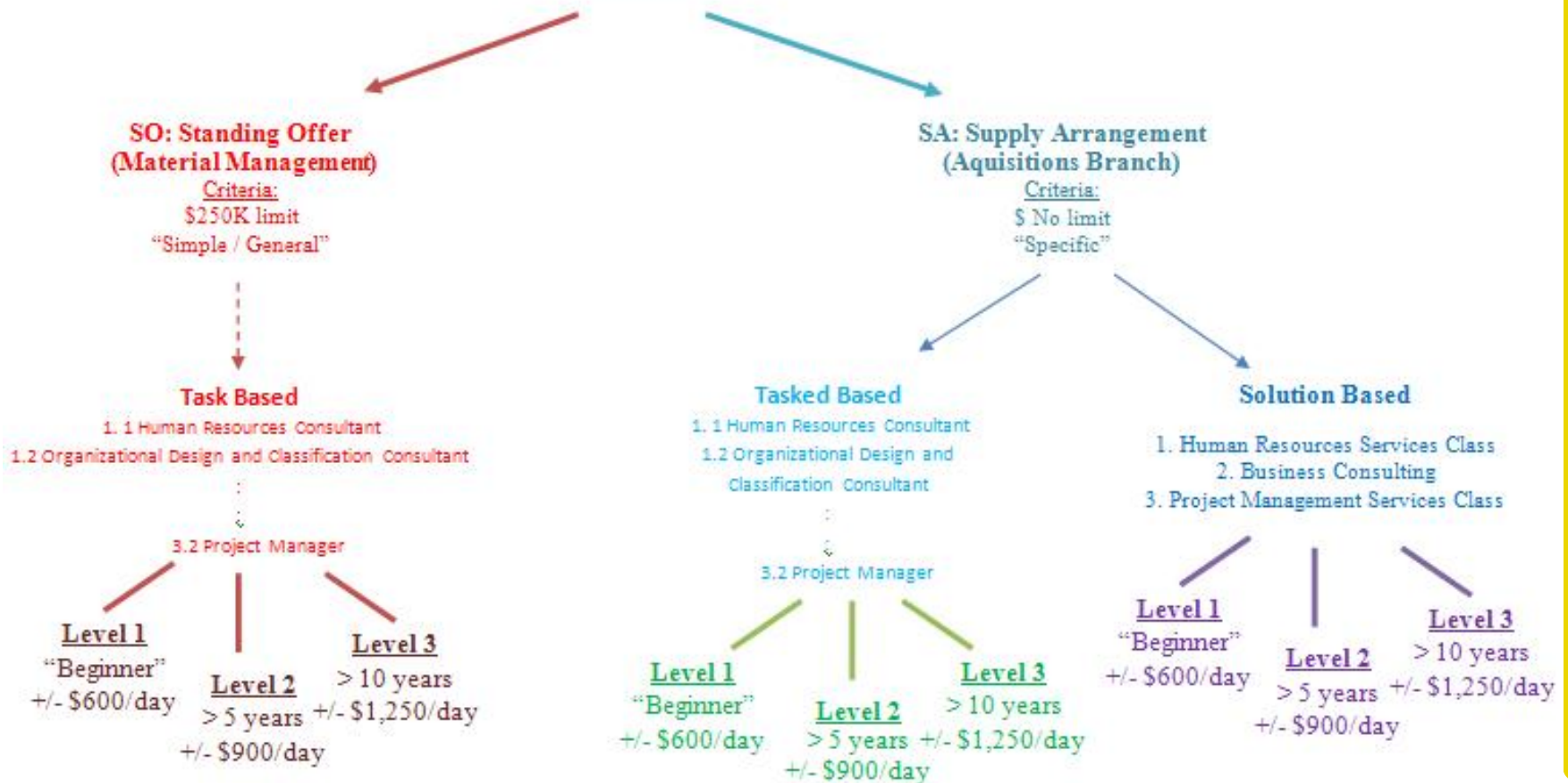


Summary

Vehicle	\$ Threshold	Days to Respond	Number of Supplier	Rates
TSPS SO	\$250,000	Two working days	First Right of Refusal	Fixed
TSPS SA – Tier 1	NAFTA - \$2M	15 Calendar Days	Minimum of 15 suppliers invited. User can select 10 – system selects 5.	No Ceiling
TSPS SA – Tier 2	\$2M +	20 Calendar Days	All qualified suppliers invited to bid.	No Ceiling



TSPS



Stream vs. Category (Solution vs. Tasked Based)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spctscscc-tspscscc-eng.html>

Real Property Project Management Services Stream

- 4.1 [Project Administrator For Real Property](#)
- 4.2 [Project Manager For Real Property](#)
- 4.3 [Project Leader For Real Property](#)
- 4.4 [Project Planner For Real Property](#)
- 4.5 [Financial/Cost Specialist For Real Property](#)
- 4.6 [Portfolio Planner For Real Property](#)
- 4.7 [Claims Analyst](#)



Levels

There are three (3) levels of consultant to choose from.

- **Level 1 (Junior):** approximately 1-5 years experience
- **Level 2 (Intermediate):** approximately 5+ years experience
- **Level 3 (Senior):** usually > 10 years experience

Flex grids determine the levels. The flex grids are based upon a combination of:

- **Education**
- **Certification**
- **Years of experience**



Project Leader – Flex Grid

Levels of Expertise

Senior: **Minimum 100 pts**

Intermediate: **Minimum 80 pts**

Junior: **Minimum 65 pts**

Relevant Education to the Consultant Category

University (PhD, Graduate, Undergraduate, degree): 35 pts

College or CEGEP Diploma/Certificate: 25 pts

Professional Certification

Relevant Professional Certification: 15 pts

Relevant Experience in Consultant Category

≥1 yr and <2 yrs: 12-23 months — 10 pts

≥2 yrs and <4 yrs: 24-47 months — 20 pts

≥4 yrs and <6 yrs: 48-71 months — 30 pts

≥6 yrs and <8 yrs: 72-95 months — 35 pts

≥8 yrs and <10 yrs: 96-119 months — 55 pts

≥10 yrs: 120 + months — 65 pts



What documents are needed?

- **Statement of Work**
- **Internal Requisition or 9200 (external requisition)**
- **SRCL form (select pre-prepared SRCL form from website)**
- **Attestation (Elf 563)**

What documents are needed?



Statement of Work

- Requirements
- Scope of Work
- Location of Work
- Travel Required
- Conditions of Work
- Language Requirements
- Contract Period
- Level of Effort
- Evaluation Criteria: Mandatory / Rated



How long does it take?

- Documents Sent – 1 day
- Supply Officer gets assigned – 3 days
- Supply Officer reviews documentation – 5 days
- RFP prepared based on SOW – 15 days
- Fairness Monitor evaluation (only required when TSPS is approx \$1M)– 60 days
- RFP Issued – 10 or 40 days (Calendar Days)
- Receive bids – 3 days
- Review bids – 10 days
- Consensus meeting – 3 days
- Issue Contract – 5 days
- Total = 115 or 145 days (with Fairness Monitor)



About IBISKA

- Privately owned business - since 1995
- Sole focus on professional services
 - Project Management, Business Services
 - IT Infrastructure and Security
- Qualified on most gov't wide contract vehicles (TSPS, TBIPS, ProServices, THS, etc)
- Top Secret Facility cleared & document safeguarding at Secret level.



Success Story

Challenge:

- **Many projects – different types of projects – all at different stages – require different skill sets**

Solution:

- **Create a Task-based vehicle that enables the Branch/Sector to retain resources on an “as and when required” basis.**



Useful links

TSPS Webpage

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spctsoc-tspssso-eng.html>

SO –Flex Grid:

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spctsoc-tspssso-anna-eng.html>

TSPS SA:

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/aactb-tbpsb-eng.html>

TSPS Streams and Categories:

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spctscscc-tspscscc-eng.html>

GCDocs – Links

Http://www.gcpedia.gc.ca/wiki/Procurement_community/Tools

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spcts-tspssso-eng.html>



Questions?

